



## **INFORMATION FOR NEW PARENTS** **Welcome to Askwith Primary School**

### The School Day

The school day begins and ends at different times dependent upon your child's school year, see table below:

<b>Years</b>	<b>Drop off</b>	<b>Collect</b>
Nursery, Reception, year 1 & 2	8.30 – 8.45am	3.15 – 3.30pm
Years 3,4,5 & 6	8.45 – 9.00am	3.30 – 3.45pm

To help with traffic congestion, please drop off / collect your child promptly then leave the vicinity of the school to free up parking spaces for other parents. Please park carefully, see enclosed 'Guidance for Parking' sketch. If your child arrives late, you must sign them in in the '**Late Book**' held in the school office. If you need to take your child out of school, for example for a medical appointment, please sign them out in the '**Leaving School Early**' book held in the school office. If your child is unable to attend school due to illness or a medical appointment, please leave a message on the school answer phone before 9.00am with the reason for non-attendance.

### Break time and lunch time arrangements

For Reception pupils (R) there is no break as children have access to free-flow provision outside during morning and afternoon sessions. The children have an allocated time to eat their healthy snack. However, during the summer term, as part of their transition into year 1, Reception children join KS1 for break times upto 3 times per week. For the other children, there are two break-times, 20 minutes in the morning and 15 minutes in the afternoon. Askwith Primary School takes part in the 'School Fruit and Vegetable Scheme' and children in reception (R) & years 1 & 2 will be provided with a piece of fruit or vegetable at morning break. Children in year 3 and above may bring a healthy snack from home if they wish. No crisps, chocolate or sweets. **Snacks must not contain nuts.**

Lunch-time lasts an hour and is staggered to allow each class the individual use of the dining hall and playground. Children may have school dinners or bring a healthy packed lunch from home. Children in the infants (years R, 1 & 2) are entitled to Universal Infant Free School Meals. We recommend that children have school lunches as they provide a nutritious meal and represent good value for money. Payment for school lunches in years 3 4 5 and 6 is via Parent Pay, please see enclosed information about ordering a school lunch. **If your child brings a packed lunch, please note: it must not contain nuts.**

**All children need to bring a named water bottle to school every day.**

### School Uniform & PE Kit

Navy blue or pink sweatshirts or navy blue cardigan with the school badge (available from Sue Knowles); royal blue or white polo shirts (plain from any shop or with school badge from Sue Knowles) and black, grey or navy school skirts or trousers. *See attached order form for Sue Knowles, please contact her directly.* During the summer, blue or pink gingham dresses may be worn. Children should wear plain, dark coloured socks or tights and flat, black shoes which fasten securely with laces, buckles or velcro. **All clothes should be clearly marked with your child's name.**

Please ensure your child has a royal blue T-shirt (plain from any shop or with the school badge from Sue Knowles), black or navy shorts and plain socks. Children should also bring warm clothes suitable for outdoor PE as many PE lessons take place outside. Children should have a suitable change of footwear for PE: black pumps (KS1) or trainers (KS2). All items should be **marked with their name** and be in a named PE bag. This can be kept at school and taken home at regular intervals to be washed.

As well as the items of uniform mentioned above, Sue Knowles also sells PE bags, book bags, summer caps and hoodies and jogging bottoms (for PE only) which have the school badge on. These items can be purchased if parents wish but are not necessary.

### Valuables / jewellery / hair styles and other items

Please ensure that your child does not bring to school toys or other items from home. These may get damaged or lost and staff cannot be held responsible for ensuring their safety. Children in Reception and Year 1 will be given a fixed 'Show and Tell' day where they may bring a small item to discuss with the class. Items related to a topic may be brought in provided initial permission has been obtained from the class teacher.

No jewellery (unless pre-agreed with the Headteacher), make up or nail varnish is permitted. Earrings are not permitted. No extreme hairstyles. Hair length should be blended without lines or steps cut in and oversized hair accessories are not allowed in school. Hair gel and hair spray etc. can present a health risk in school so please do not put it on your child's hair.

**All children need a named water bottle in school every day.** This can be refilled from the water coolers in school. In the summer term children in years R, 1 and 2 will need to bring a sun hat and a bottle of sun cream.

### Reading

Children will bring home reading books regularly. Daily reading is essential for children in Reception. Reception children will also have access to Phonics Bug, our online reading portal. Please read with your child to help them establish productive work routines supporting school homework.

### Breakfast club and After School Club (Cedar club) and Sports Club

Breakfast club is available to all children from 7.30am Monday to Friday and includes a variety of cereals, toast, yoghurt, cheese and fresh fruit. Please note, a booking must be made for all breakfast and after school clubs via Parent Pay. Breakfast club must be booked 4 days in advance and after school club by 2.30pm on the day. A variety of after school clubs are available on Monday to Friday 3.30-6.00pm. The different after school clubs are announced in the newsletters and change each half term. Childcare vouchers can be used to pay for Breakfast club and After School Clubs. Please ensure children are collected promptly. Please see attached list of prices for the year 2024-2025.

### School Bus

If you live in the school catchment area, you will be eligible for the school bus service. If eligible, your child will be issued with a bus pass by North Yorkshire Passenger Transport, for information phone 01609 532363.

### Parent Pay

We use an online payment system called ParentPay for all school trips, Breakfast Club, After School Clubs and lunches. To make payments, once your child starts school, you will be given a secure account with a unique user name and password. Please check your Parent Pay account and pay any amounts due at least once per month. The school office is happy to answer any questions about your Parent Pay account.

### Communication with School

Your first point of contact for any concerns or questions regarding your child should always be the class teacher. They are generally available after school to discuss any matters or appointments can be made if a longer discussion is required. Children in Reception have a 'home-school' communication book for any message between parents and school. These books are sent home and checked daily. Parents' Evenings are held in the autumn and spring terms. School reports are sent home regularly and a full progress report in July. English and Maths curriculum evenings are held in the autumn term and explain how to further support your child's learning at home. Every Thursday a school newsletter is sent out via email and is published on the school website, [www.askwith.n-yorks.sch.uk](http://www.askwith.n-yorks.sch.uk). Other letters are sent out as and when necessary. Urgent or important messages are sent via text message, **please ensure school has your current mobile phone number and email address.**