

Staff procedures for return to school on 8th Sept 2020

Children - core control measures			
Control measure	Procedure	Who	Review
Effective personal hygiene	<ul style="list-style-type: none"> • Staff to teach/support children with handwashing techniques • Children to wash hands: <ol style="list-style-type: none"> 1. On entry into school 2. If change classrooms 3. After morning break 4. Before eating (including snacks) 5. After eating (including snacks) 6. After afternoon break 7. After using the toilet • Children should be reminded not to touch their faces, eyes, nose etc • Children should be reminded to sneeze/cough into a tissue or sleeve and never into hands. Hands will be washed immediately (Catch it/bin it/kill it message reinforced throughout the day) 	Staff Children	
Reduce contact with other children/adults in school	<ul style="list-style-type: none"> • Arrival and departure times will be staggered: • Children will be separated into groups and should not mix with other groups during the school day wherever possible • Children will sit side by side, facing forwards where possible • Children should be reminded not to leave their seats unnecessarily • Children should bring their own school bag, PE bag, coat, pencil case and a named water bottle to school • All teachers and other staff can work across different classes and year groups to enable a full educational offer • Breaktimes will be staggered • Lunchtimes will be staggered 	Staff Children	
Unwell children (COVID-19 symptoms)	<ul style="list-style-type: none"> • Children must not come into school if they have symptoms. If they do, they must be sent home immediately to self-isolate. All children can be tested, including children under 5 • Child taken to Staffroom with one member of staff wearing PPE • Staffroom will be well ventilated 	Staff Admin	

	<ul style="list-style-type: none"> • Child's parent/carer contacted immediately • Child's parent/carer advised to follow COVID-19: Guidance for households with possible Corona virus infection 		
Support and Guidance	<ul style="list-style-type: none"> • Ensure children are fully supported in re-establishing school routines/relationships • PSHE: Issues linked to COVID-19 lessons/resources • Provide more focused pastoral support re: physical/mental well being • Social distancing/hygiene rules referred to regularly 	Staff	