



ASKWITH PRIMARY SCHOOL
Askwith
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Headteacher: Mrs E Nayler

31st January 2024

Dear Parent / Carer,

Change to School Catering from 19th February 2024

Our arrangements for school lunch catering will be changing after February half term. Please see attached a letter from Mrs Robinson, the CEO of YCAT, explaining in detail, the reasons for this change. As detailed in the letter, we will be taking the catering 'in house' with the help of WLP Catering consultants and using our existing cook Antoinette, who the children are familiar with.

New menu - As a result of this, the menu will be changing and will initially be a two-week rolling menu and will offer a choice each day. Please see attached a copy of the full menu including the choices of main dishes, side dishes and puddings. Whilst there are vegetarian options, they are limited at the moment, this is an area that we will improve on when the menu is refreshed after Easter.

Details of the allergens for each dish is available on request. To help us to comply with our new procedures, please complete the attached *Allergen Form* by ticking any that are relevant to your child. Please complete and return by Monday 5th February.

Ordering school lunches - The ordering system will also change. We will no longer be using SchoolGrid but will be taking orders through the school office. Please see attached a *School Lunch Order Form*, please complete and return by Monday 5th February. For each of the two weeks, please tick which main course your child would like or whether they will bring their own packed lunch. This meal will then be ordered and cooked for your child on the two-week cycle without the need for any further ordering! This form will be copied and sent back to you as a record of what you have ordered.

If your child is ill then the school lunch will be cancelled by Mrs Bentley. If your child is late but your child will still need their lunch, please inform the school office before 10am. If you wish to make a change to your orders, eg you have ordered a school lunch but they have brought a packed lunch instead, the school office must be informed before 10am.

Payment for school lunches - Children in years Reception, Years 1 and 2 will continue to receive a free school lunch. The cost of a school lunch for children in years 3, 4, 5 and 6 will remain at £2.90 and the cost for children in the Nursery will remain at £2.40 (plus £2 for 30 minutes supervision). Payment for school lunches will no longer be through SchoolGrid, it will be through ParentPay. All parents are familiar with ParentPay as it used for the payment of wrap around clubs, school trips and extra nursery sessions. Any credit that you have on SchoolGrid on 18th February will be returned to you (the details of how are to be confirmed). If you have forgotten your ParentPay log in details, please contact the school office.

Yours faithfully, Mrs E Nayler, Headteacher

