



YCAT
Yorkshire Collaborative
Academy Trust

INFORMATION FOR NEW NURSERY PARENTS – rev Feb22
Welcome to Askwith Primary School

The School Day

We have staggered drop off and pick up times in place, nursery children may be dropped off between 8.30-8.45am and collected between 3.15-3.00pm.

The morning session ends at 12.00pm if not staying for lunch, or **at 12.45pm** (due to staggered lunch times because of COVID bubbles) if staying for lunch. If collecting or dropping off at lunchtime, please knock on the main office door, then stand back. Your child will be brought out to you.

The availability of parking is limited, so please leave the vicinity of the school as soon as you have dropped off / collected your child to free up the parking space for other parents. See 'Guidance for Parking' sketch enclosed. If your child is unable to attend nursery, please leave a message on the school answer phone before 9.00am, this greatly helps the staff with their planning.

Break time

There is no set break time for nursery children as they have access to free-flow provision outside during morning and afternoon sessions.

Nursery children are provided with a piece of fruit or vegetable at snack time and water is always available to drink. Children should bring their own named empty water bottle to school which can be refilled. Children may bring a healthy snack (**no sweets, chocolate or crisps**) from home but this **must not contain nuts**.

Lunch time arrangements

Nursery children eat their lunch in the classroom supervised by a member of staff. Nursery children may bring a packed lunch (**no sweets, chocolate or crisps**) but most nursery children enjoy the school lunches. Payment for school lunches or lunch time supervision (if bringing a packed lunch) is via Parent Pay, see information below. **If your child brings a packed lunch, please note it must not contain nuts.**

Breakfast club and after school clubs

Breakfast club is available from 8am Monday to Friday and includes a variety of healthy cereals and toast. After school club is available Monday, Tuesday and Wednesday until 5.30pm and on Thursday until 5pm. Please collect your child promptly. Payment for breakfast club and after school club is via Parent Pay. Please see enclosed list of prices.

School Uniform

Children in nursery can wear their own clothes and should be dressed comfortably and appropriately for the weather. **Children should wear comfortable shoes for a busy day that they can fasten themselves, as a guide, Velcro fasten trainers are ideal. Preferably no lace up shoes please as this can cause a trip hazard.** Purple nursery sweatshirts can be purchased from Sue Knowles but are not compulsory, see enclosed form. Please ensure a spare set of clothes is always in a bag on your child's peg in case of accidents or messy play mishaps! **Please return any clothes provided by school promptly as our supply is limited.** Children who use nappies should bring a supply of nappies, wipes and nappy bags. **All clothes should be clearly marked with your child's name.**

Valuables / jewellery / hair styles

Please ensure that your child does not bring toys or other items to school. These may get damaged or lost and staff cannot be held responsible for ensuring their safety. Comforters can be brought into school but should be

kept in children's bags. 'Show and Tell' will start in the spring term and your child will be given a set day to bring an item in from home.

No jewellery (unless pre-agreed with the Headteacher), or oversized hair accessories are permitted.

Funding options for nursery sessions

Hours at the nursery can be funded via the Universal Hours scheme (0-15 hours), the Extended hours scheme (a further 15 hours if eligible) or self-funded using childcare vouchers, the government tax free childcare scheme or by parents paying themselves. See enclosed letter 'Funding for Nursery Places' for further detail.

Parent Pay

We use an online payment system called ParentPay. Once your child starts nursery, you will be given a secure account with a unique user name and password. The charges for lunches, lunch time supervision and self-funded places (if applicable) will be put onto your account at the end of every week. We recommend you check your account at least monthly and keep your account in credit. If you do not have access to the internet, payment can be made using a cheque, no cash please. Please ask in the office if you have any questions about using Parent Pay.

Communication with School

Every week a school newsletter is sent out via email and is published on the school website, www.askwith.n-yorks.sch.uk. Other letters are sent out as and when necessary. Urgent or important messages are sent via text message, **please ensure school has your current mobile phone number and email address.**

Further information about the school is available on the school website: www.askwith.n-yorks.sch.uk