

Core Control Measures: **March 2022**

Children - core control measures																		
Control measure	Procedure	Who	Review															
Effective personal hygiene	<ul style="list-style-type: none"> Staff continue to support children with handwashing techniques Children to wash hands: <ol style="list-style-type: none"> On entry into school If change classrooms Before each break Before eating (including snacks and lunch) After eating (including snacks and lunch) After each break After using the toilet Children should be reminded to limit touching their faces, eyes, nose etc Children should be reminded to sneeze/cough into a tissue or sleeve and never into hands. Hands will be washed immediately (Catch it/bin it/kill it message reinforced throughout the day) Children are able to articulate this message and the meaning behind it 	Staff Children																
Reduce contact with other children/adults in school	<ul style="list-style-type: none"> Arrival and departure times remain staggered: <table border="1" data-bbox="454 1104 1197 1332"> <thead> <tr> <th>Year group</th> <th>Arrival</th> <th>Departure</th> </tr> </thead> <tbody> <tr> <td>N/R</td> <td>8:30 - 8:45</td> <td>3:15 - 3:30</td> </tr> <tr> <td>Y1/2</td> <td>8:30 - 8:45</td> <td>3:15 - 3:30</td> </tr> <tr> <td>Y3/4</td> <td>8:45 - 9:00</td> <td>3:30 - 3:45</td> </tr> <tr> <td>Y5/6</td> <td>8:45 - 9:00</td> <td>3:30 - 3:45</td> </tr> </tbody> </table> <p>Children will arrive at the time for the younger sibling and depart at the time for the older sibling</p> Children will no longer be required to be separated into class groups. Mixing with other groups during the school day is no longer required to be limited. If the number of cases increases in any class, that class will remain separate from other classes Children are no longer required to sit side by side, facing forwards Children should continue to be reminded not to leave their seats unnecessarily Children should continue to bring their own school bag, PE bag, coat, pencil case and a named water bottle to school 	Year group	Arrival	Departure	N/R	8:30 - 8:45	3:15 - 3:30	Y1/2	8:30 - 8:45	3:15 - 3:30	Y3/4	8:45 - 9:00	3:30 - 3:45	Y5/6	8:45 - 9:00	3:30 - 3:45	Staff Children	
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- All teachers and other staff can work across different classes and year groups to enable a full educational offer
- Most people (including children) without COVID-19 symptoms do not need to regularly test using lateral flow tests
- Children and young people who attend an education or childcare setting and who have been identified as a close contact, should continue to attend their setting as normal
- There is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate, however if you have any of the main symptoms of COVID-19 or a positive test result, the public health advice is to stay at home and avoid contact with other people.
- Breaktimes will continue to be staggered: see the following table

	Y3/4	Y5/6	Y1/2	Nursery Reception
a.m.	junior playground 10:35 - 10:55	junior playground 10:15 - 10:35	infant playground 10:30 - 10:50	
p.m.	junior playground 2:30 - 2:45	junior playground 2:15 - 2:30	infant playground 2:15 - 2:30	

- Lunchtimes will continue to be staggered:

N	R/Y1/2	Y3/4	Y5/6
Lunch: 12	Hall: 12:15 - 12:45 Play: 12:45 - 1:15 (infant playground)	Play: 12:15 - 12:45 Hall: 12:45 - 1:45 (junior playground)	Hall: 11:45 - 12:15 Play: 12:15 - 12:45 (junior playground)

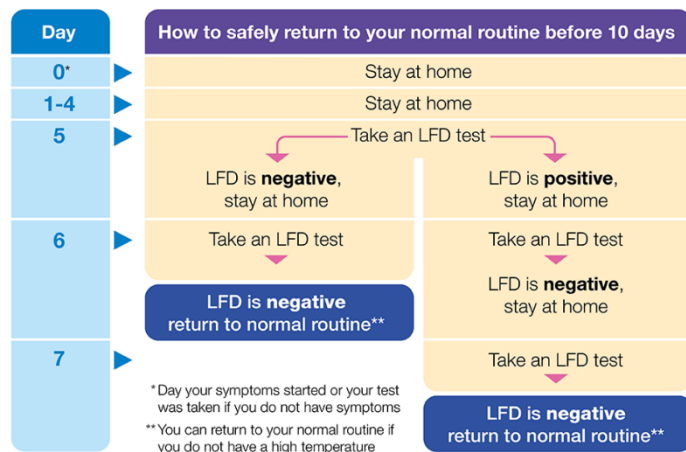
Unwell children (COVID-19 symptoms)

- Pupils, staff and other adults must not come into the school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine)
- Child taken to staffroom with one member of staff wearing PPE
- Staffroom will be well ventilated

Staff Admin

- Child's parent/carer contacted immediately
- Child's parent/carer advised to follow COVID-19: Guidance for households with possible Corona virus infection [Stay at home guidance for households with possible coronavirus-covid-19 infection](#)
- Children and young people with COVID-19 should not attend their education setting while they are infectious. They should take an LFD test from 5 days after their symptoms started (or the day their test was taken if they did not have symptoms) followed by another one the next day. If both these tests results are negative, they should return to their educational setting if they normally attend one, as long as they feel well enough to do so and do not have a temperature (Guidance: **COVID-19: people with COVID-19 and their contacts Updated 22 March) 2022**

How to safely return to your normal routine before 10 days



Support and Guidance

- Ensure children are fully supported in re-establishing school routines/relationships
- PSHE: Issues linked to COVID-19 lessons/resources
- Continue to provide more focused pastoral support re: physical/mental well being
- Social distancing/hygiene rules referred to regularly

Staff

Parents - core control measures			
Control measure	Procedure	Who	Review
Reduce contact with other children/adults in school	<ul style="list-style-type: none"> No parents allowed in school unless invited in for a confidential meeting - contact via email or phone call Parents are advised to maintain space, floor markings at 2m intervals are available for guidance Parents will operate a one - way system to drop off and collect their children Parents aware of arrival and departure times A member of staff will be in the junior playground from 8:30am to supervise the drop off of children for breakfast club For children attending after school club, parents can come to the hall door but should not come into school Parents have been informed that the updated risk assessment and procedures for return to school have been published on the school website and given opportunities to ask questions Parents are informed when a new version of the risk assessment has been added to the website Parents receive regular reminders via email, text, letter or in-action Parents are given the choice to wear face coverings when dropping off/collecting their children however they will have been advised that although: <i>'the government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet.'</i> 	Parents	
Unwell parent (COVID-19 symptoms)	<ul style="list-style-type: none"> Follow most up to date guidance from government Pupils, staff and other adults must not come into the school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine) Stay at home guidance for households with possible coronavirus-covid-19 infection 	Parents	

Support and Guidance	<ul style="list-style-type: none"> • Ensure parents have open lines of communication through the crisis via email or phone • Regular communication from schools • Parents should visit What parents and carers need to know about early years providers, schools and colleges during COVID-19 for more information 	Staff Admin	
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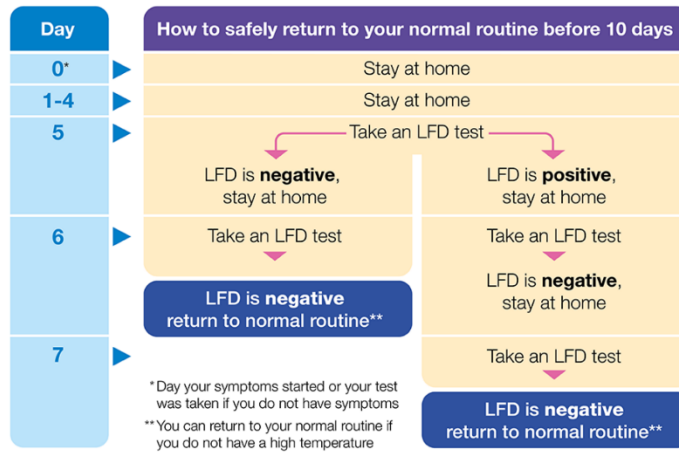
Staff - core control measures			
Control measure	Procedure	Who	Review
Effective personal hygiene	<ul style="list-style-type: none"> • Staff to use correct handwashing techniques • Staff to wash hands: <ol style="list-style-type: none"> 1. On entry into school 2. If change classrooms 3. After morning break 4. Before eating (including snacks) 5. After eating (including snacks) 6. After afternoon break 7. After using the toilet • Staff should not touch their faces, eyes, nose etc 	Staff	
Reduce contact with other children/adults in school	<ul style="list-style-type: none"> • Children will be working in separate classes for the majority of the day • All teachers and other staff can work across different classes and year groups to enable a full educational offer • Children should be reminded not to leave their seats unnecessarily • Staggered breaktimes and lunchtimes • No more than 2 adults in the staffroom at any one time • Staff must still have a break of a reasonable length during the day • Staff meetings/TA training will be held in a spacious well-ventilated room • Where possible, staff should continue to maintain space between other staff and pupils • 2m markers are in place in staff areas for guidance purposes • Staff should check the position of adults before entering the classroom • Staff should move back to allow other staff to enter the classroom 	Staff	

	<ul style="list-style-type: none"> • Staff are no longer required to wear face coverings in areas outside of the classroom unless there is an outbreak in one of the classes • Staff who work 1:1 or with a small group of children for a prolonged period of time, may choose to wear a face mask but it is not a requirement • Staff should avoid face to face contact and minimise time spent within 1m of anyone. This will not always be possible when working with pupils with complex needs or pupils who need close contact care • Staff may choose to use gloves/masks when receiving deliveries if close contact cannot be avoided. Staff should wash their hands after receiving a delivery • Volunteers may be used to support the work of the school - mixing of volunteers across groups should be kept to a minimum, and they should maintain space between pupils and staff where possible • There is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate, however if you have any of the main symptoms of COVID-19 or a positive test result, the public health advice is to stay at home and avoid contact with other people 		
<p>Cleaning of classrooms, toilets, staffroom and resources</p>	<ul style="list-style-type: none"> • Cleaning resources are available in each classroom • Tables and seating will be cleaned each lunchtime • Touchpoints (including: door handles, light switches, banisters, toilet, sinks...) will be cleaned regularly (at least twice a day) - a checklist is in place • Keypad entry systems will be cleaned before school and at regular intervals (after every breaktime) • A checklist for cleaning the hall at lunchtime is in place • Bins should be checked and emptied if necessary at lunchtime 	<p>Staff</p>	

	<ul style="list-style-type: none"> • Indoor classroom based resources shared within the class will be cleaned regularly • Resources shared between classes on a daily basis will be cleaned before each class uses them 		
<p>Unwell staff (with COVID-19 symptoms)</p>	<ul style="list-style-type: none"> • If a member of staff becomes unwell with COVID-19 symptoms, they will be sent home and advised to follow the guidance set out in COVID-19: guidance for households with possible coronavirus infection • Pupils, staff and other adults must not come into the school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine) Stay at home guidance for households with possible coronavirus-covid-19 infection • If a member of staff tests negative and they feel well and no longer have symptoms, they can stop self-isolating • All staff who are attending an education setting will have access to a test • If you have COVID-19 you should stay at home and avoid contact with other people. You should also follow this advice If you have a positive LFD test result, even if you do not have any symptoms. School will contact the relevant agencies e.g. LA/Public Health England for further advice • If you have COVID-19 you can infect other people from 2 days before your symptoms start, and for up to 10 days after. You can pass on the infection to others, even if you have mild symptoms or no symptoms at all (Guidance: COVID-19: people with COVID-19 and their contacts Updated 22 March) 2022 • Many people will no longer be infectious to others after 5 days. You may choose to take an LFD test from 5 days after your symptoms started (or the day your test was taken if you did not have symptoms) followed by another LFD test the next day. If both these test results are negative, and you do not have 	<p>Staff</p>	

a high temperature, the risk that you are still infectious is much lower and you can safely return to your normal routine (see diagram) (Guidance: **COVID-19: people with COVID-19 and their contacts** Updated 22 March) 2022

How to safely return to your normal routine before 10 days



- Staff will be informed

Dealing with unwell children (with COVID-19 symptoms)

- Staff should wear appropriate PPE and maintain social distancing where possible
- The child should be taken to the staffroom
- Staff should open the window for ventilation
- Staff should inform RB who will phone the child's parent
- Once the child has been collected, the member of staff should deep-clean the staff room
- Hands should be washed thoroughly using correct handwashing techniques

Staff

Child and staff absence

- Pupils of compulsory school age **MUST** return to school in January **UNLESS** a statutory reason applies: e.g. pupil has been granted a leave of absence, pupil is unable to attend because of sickness, pupil remains under the case of a specialist health professional and absence is advised, pupil is absent because of a necessary religious observance
- Registers will be taken daily
- Absences will be monitored

RB/EN

Support and guidance

- Ensure staff are fully supported
- Regular communication/updates
- Open door policy for concerns/worries
- Staff received all risk assessments and training on 07.01.22

EN/LL

	<ul style="list-style-type: none"> • Staff receive updates whenever relevant (last updated March 2022) • Verbal reminders and discussions (including opportunities to ask questions) • Safeguarding/COVID-19 procedures are an item on each staff meeting agenda 		
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Building - core control measures											
Control measure	Procedure	Who	Review								
Reducing contact points in school	<ul style="list-style-type: none"> • Children remain in classes for the majority of the school day <table border="1"> <tr> <td>Nursery & Reception</td> <td>Y1 & Y2</td> <td>Y3 & Y4</td> <td>Y5 & Y6</td> </tr> <tr> <td>Class 1</td> <td>Class 2 am</td> <td>Class 3</td> <td>Y5 - Class 4 Y6 - Hall am Class 4 pm</td> </tr> </table>	Nursery & Reception	Y1 & Y2	Y3 & Y4	Y5 & Y6	Class 1	Class 2 am	Class 3	Y5 - Class 4 Y6 - Hall am Class 4 pm	Staff	
	Nursery & Reception	Y1 & Y2	Y3 & Y4	Y5 & Y6							
Class 1	Class 2 am	Class 3	Y5 - Class 4 Y6 - Hall am Class 4 pm								
<ul style="list-style-type: none"> • Staggered pick up/drop/off/break/lunchtimes • Classes only mix where necessary • Children will use assigned toilets • First Aid pack in each classroom • Designated drop-off/pick up point with one-way system for parents with 2m markers • 2m markers in staff areas • Posters for social distancing/hygiene rules - staff refer to regularly (Catch it - bin it - kill it) 											
Maintaining hygiene in classrooms	<ul style="list-style-type: none"> • Touchpoint checklist (see staff - core control measures) to be actioned and signed by teacher/TA • Tissues, soap, hand gel, paper towels in every classroom • Bins checked and emptied when required • Rooms will be well-ventilated with open windows and doors where possible (ensure all closed at end of the day) • Side doors will be opened during playtimes to let the maximum amount of fresh air circulate and purge any stagnant air • Resources in classrooms will be cleaned regularly • Outdoor playground equipment should be more frequently cleaned 	Staff Children									

	<ul style="list-style-type: none"> • When heating is activated and windows are on trickle vent, consideration is given to employing desk fans to move any stagnant pockets of air • Co2 monitors have been placed around school to detect areas of poor ventilation 		
Maintaining hygiene in toilets	<ul style="list-style-type: none"> • Touchpoint checklist (see staff - core control measures) to be actioned and signed by teacher/TA • Children will use assigned toilets 	Staff	
Maintaining hygiene in staff areas	<ul style="list-style-type: none"> • Touchpoint checklist (see staff - core control measures) to be actioned and signed by teacher/TA • Limited entry to office • 2m markers in staffroom for guidance purposes • No more than 2 people in the staffroom at one time maintaining social distancing at all times 	Staff	
School visitors	<ul style="list-style-type: none"> • No parents/carers in school unless invited in by staff for a confidential meeting. Contact by phone/email only • Deliveries to be received at the school gate/door • Staff may choose to use gloves/masks when receiving deliveries if close contact cannot be avoided. Staff should wash their hands after receiving a delivery • Visitors will reminded that: 'The legal requirement to wear a face covering no longer applies. However, the government suggests that you continue to wear a face covering in crowded and enclosed spaces where you may come into contact with people you do not normally meet.' (Guidance: Face coverings: when to wear one, exemptions and what makes a good one Updated 27 January 2022) • Visitors or staff may choose to wear face coverings and will be informed if there are any positive cases in school • All visitors will be asked to sign-in 	Staff	
Review of cleaning	<ul style="list-style-type: none"> • Regular communication with cleaning contractors to review cleaning arrangement and make necessary changes • Daily cleaning of classrooms at the end of the day 	HT Cleaning contractor	

	• Preparations for deep cleans if necessary		
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Updated: 22.03.22